



Tracyton Soccer Club

Player Registration Refund Policy



The purpose of the Tracyton Soccer Club's (TSC) policy is to outline the process for correctly conducting a player refund. This process includes but is not limited to: (1) A parent/guardian of a player requesting a refund. (2) Per coach request.

1. A parent/guardian of a player requesting a refund. The person (Parent/Guardian) requesting the refund of a player registration fee must be the person who paid. If someone other than the person who paid is the 'requesting' party, that person must provide proof of written consent in order to receive refunds.

A. The player's parent/guardian must submit a written request to the TSC Registrar and Treasurer. This request will be retained.

- i. Via an e-mail to the. Registrar@TracytonSoccer.com and Treasurer@TracytonSoccer.com
- ii. A letter mailed to TSC PO Box 302, Tracyton Wa 98393, attention: Registrar and Treasurer.

B. If the request is received **prior to the first practice** of the season:

- i. A refund minus a \$10 per player **recovery fee** will be processed. **Recovery Fee** – The amount collected to cover the costs of the initial registration fees including credit card transaction fees and registration platform charges.

C. If the request is received **after the first practice but prior to the first game**:

- i. Those total player costs will be deducted from the refund in addition to the recovery fee. For example: WYS player insurance, practice field charges, uniform (practice tees or recreational jersey and socks), and other administrative costs.
- ii. If one of the costs, was for the player's US Club passcard the player will retain the US Club passcard.

D. If the request is made **following the first game**:

- i. No refund will be made except in the event of extenuating circumstances.

E. If a player was part of a family maximum fee payment, they are considered the last player enrolled for that family. A total refund amount will be calculated by the Registrar incorporating the effects of the family maximum discount for that player.

2. Per coach request:

A. The coach must explain in writing the extenuating circumstances for requesting the removal of the player to the Director of Competition (Competition@TracytonSoccer.com) for recreational or the Director of Select (Select@TracytonSoccer.com) for select.

- i. This information will then be submitted to the Registrar and the Board for action. Possible solutions may include but not be limited to placement on another team or refund.
- ii. In the event of Player and/or Parent/Guardian Code of Conduct violation(s) no refund will be provided.